

Day One Document (NMUSD)

The following two tasks should be completed by the first day of school.

Step 1 – Set up recycling services

1. There are several companies that offer recycling services to your school free of charge. The list on the next page summarizes your options.
2. Talk to your school's PTO or similar organization about signing any necessary contracts you're your recycling service provider. The Newport-Mesa School District does not allow individual schools to sign contracts with vendors, but does allow the PTO to do so.

Recycling service provider: _____

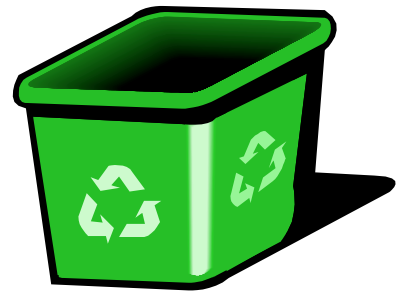
PTO President: _____

PTO contact information: _____

Step 2 – Purchase recycling bins

Recycling bins are needed for the following areas:

1. Every classroom (square, smaller bin)
2. Every common area (office, library, staff lounge, cafeteria, etc.)
3. The hallways (preferably wheeled; classroom bins can be emptied into these bins, which can then be wheeled to the larger recycling dumpster)



You have the following options:





1. Use empty cardboard boxes for classroom bins.
2. Purchase bins from one of the suppliers on the attached spreadsheet (p.3-4).
3. **Costa Mesa schools only:** free 30, 60, or 90 gallon wheeled trashcans available, delivery included, from the Costa Mesa Sanitary District.
 - **Contact:** Tom Fauth, Assistant Manager, Costa Mesa Sanitary District, tfauth@cmsdca.gov, (949) 645-8400



Green Up Our Schools - List of Recycling Service Providers in the Newport-Mesa Unified School District area

Service Provider	Materials Accepted					Type of Bins	Description of Service	Cost
	White Paper	Colored Paper	Cans & Bottles	Corrugated Cardboard	E-waste			
Allan Company Rob Allen (714) 641-8891 AllanCompany.com	✓	✓	✓	✓		6 three-yard bins (4' x 4' x 3') placed on school site. Each designated for a different material, as decided by the school.	Call for pick-up when all 6 are full (usually once or twice a semester). No contract.	Free Generates revenue with every pick-up
C3 Recycling Patrick Truninger (949) 303-9790 C3Recycling.net	✓	✓	✓	✓		One large roll-off bin (20 ft. long) placed on school site. Single stream recyclables placed inside, no sorting required.	Call for pick-up when bin is full (usually once or twice a year). Contract required.	Free (Lincoln & Harbor View only) Shares profits
The Paper Depot Richard Kruger (714) 744-3323 ThePaperDepot.com	✓	✓				1 three-yard bin (4' x 4' x 3') placed on school site for paper. More bins available as needed.	Call for pick-up when bin is full. No contract.	Free
Cartridges for Kids (800) 420-8253 CartridgesForKids.com					✓	None.	Provides pre-paid shipping for inkjet, cartridges, cell phones, iPods, and other e-waste items. No contract.	Free Pays cash for all items received

Supplier	Picture	Brand	Item #	Description	Price	Contact Information
The Webstaurant Store		Continental 3200-1 "Huskee" Recycling Trashcan	27432001 BL	32-gallon blue (lid not included, sold separately for \$10.49)	\$16.99	Internet orders only: www.webstaurantstore.com
The Webstaurant Store		Continental 2000-1 "Huskee" Recycling Trashcan	27420001 BL	20-gallon blue (lid not included, sold separately for \$10.49)	\$12.99	Internet orders only: www.webstaurantstore.com
The Webstaurant Store		Continental 5914-1 Curbside Recycling Bin	2745914 BL	14-gallon blue	\$15.49	Internet orders only: www.webstaurantstore.com
The Webstaurant Store		Continental 2818-1 Recycling Wastebasket	27428181 BL	28-quart blue	\$4.19	Internet orders only: www.webstaurantstore.com
Buy Recycled Products		Deskside Recycling Wastebasket	B1018-14 B1018-28 B1018-41	14-quart 28-quart 41-quart blue or green	\$6.30 \$7.20 \$16.20	Internet orders only: www.buyrecycledproducts.com (866) 433-4353
Buy Recycled Products		Curbside Recycling Bin	B10020 B10030 B10040 B10050	14-gallon 16-gallon 18-gallon 21-gallon blue or green	\$11.70 \$12.60 \$13.05 \$18.00	Internet orders only: www.buyrecycledproducts.com (866) 433-4354
ReStock It		Rubbermaid "Brute"	RUB141	32-gallon blue	\$39.70	Internet orders only: (800) 680-0859 www.restockit.com
ReStock It		Recycling Box with Universal Symbol	RCP5712- 06BLU	12.5-gallon blue	\$14.00	Internet orders only: (800) 680-0859 www.restockit.com
ReStock It		Rubbermaid Recycling Container	RUB139	28-quart blue	\$7.67	Internet orders only: (800) 680-0859 www.restockit.com

Grainger		Rubbermaid	4HC25	32-gallon blue	\$44.30	2401 Pullman St. Santa Ana, CA 92705-5508 Phone: (949) 255-5669
Grainger		Rubbermaid "Brute"	5M756	20-gallon blue	\$32.30	2402 Pullman St. Santa Ana, CA 92705-5508 Phone: (949) 255-5669
Grainger		Rubbermaid	4HC26	12.5-gallon blue	\$20.61	2403 Pullman St. Santa Ana, CA 92705-5508 Phone: (949) 255-5669
Grainger		Rubbermaid	5M781 5M785 5M788	14-quart 28-quart 41-quart	\$8.38 \$9.61 \$17.81	2404 Pullman St. Santa Ana, CA 92705-5508 Phone: (949) 255-5669